

**Quarterly Meeting Minutes**  
**South Central Region 8 Workforce Board, Inc.**  
**Stone Gate Arts and Education Center**  
**January 15, 2020 - Noon to 1:30 PM**

**Board Members Present:** Brenda Reetz, Scott Baker, Gene McCracken, Christy Langley, Elizabeth Green, Teresa Hudson, Jennifer Pearl, Frank Guratzsch, Mitch Holland, Steve Johnson, Adam Gross, Trent Todd, Jason Flinn

**Others Present:** Rob King, Shannon Laurent, Susan Neal, Randy Wells, Carla Crowe, Phillip Dart, Sandy Friedman, David Tucker, Robin Branch, Brian Rawlins, Earl Isom, Linda Knight, Jennifer Montgomery, Nancy Karazsia, Jeff Quyle, Joe Timbrook, Heather Nash, Alex Crowley, Cassie Jones, Michael Barnes, Christine Schaffer

**Board Members Absent:** Kenneth McKee, Michael Stieglitz, Terry Pittman, David Brinegar, Michelle Ellis, Marvin Wagler

**Call to Order**

Brenda Reetz called the meeting to order at Noon. Each person present introduced themselves with Board Members invited to share relevant news or information about their organizations. A quorum of the Board was confirmed as present.

**Approval of Minutes**

***Gene McCracken moved to accept the minutes of the 09/18/2019 meeting of the South Central Region 8 Workforce Board, Inc. Trent Todd seconded the motion. All voted in favor and the minutes were approved.***

**DWD Guest Presentation – Michael Barnes**

Michael Barnes, Chief Workforce Officer for the Indiana Department of Workforce Development, made a presentation about In-Demand Occupations and the “flame methodology” as related to regional training opportunities and policy involved in decision making. Mr. Barnes discussed various topics including rating of jobs utilizing flame method, data to support decisions, wage vs, job growth of a specific position, and approved exceptions. Shannon Laurent asked Mr. Barnes to speak on why CDL training would not be five flames given the need for position in many regions. Mr. Barnes stated he could not answer that specific question at the time, but would obtain the information and provide to the region at a later time in the near future.

**Financial Reports**

Carla Crowe with Crowe LLP, the Board’s Fiscal Agent, distributed and presented the financial report for the period ending November 30, 2019. Carla reviewed adjustments to the Budget and Expenditures. \$510,000 was added to JAG TANF fund. \$62,500 was added for JAG-Strada

program allocation. \$60,651 was added to Workforce Ready Grant for PY'19 allocation. Carla noted that 36% of the budget has been expended through November 30, 2019.

Shannon Laurent provided an overview of the JAG-Strada Grant Region 8 received to start a new JAG program at the Hoosier Hills Career Center (HHCC) in Monroe County. Shannon explained that this program would allow Region 8 to serve Bloomington North, Bloomington South and Bloomfield High Schools. The total amount to be awarded to Vincennes University to carry out operational activities for this program was \$62,500. Shannon also provided an overview of the JAG-TANF funding received and that a contracted amount of \$495,000 would be awarded to Vincennes University.

***Jason Flinn moved to approve the financial report, contracting JAG-Strada funds in the amount of \$62,500 and contracting JAG-TANF funds in the amount of \$495,000 to Vincennes University. Scott Baker seconded the motion. Elizabeth Green abstained from the vote, all other Board members voted in favor and the motion was approved.***

## **Staff to the Board and One-Stop Operator Report**

### Lifetime Achievement Award Presentation

Linda Knight, Workforce Training Coordinator assigned to the Bedford WorkOne office, was recognized for receiving the Young Adult Services Lifetime Service Award for her outstanding service, demonstration of passion and servant leadership to the YAS Indiana Program at the 2019 Youth Summit this past October. Linda was presented the award by Board Chair Brenda Reetz, Chief Elected Official Gene McCracken, and WDS Regional Executive Director Susan Neal.

One-Stop Operator Internal Monitoring - Shannon Laurent reviewed PY'19 Monitoring Report results. Shannon stated that there were some program compliance findings for the Adult, Dislocated Worker and Youth WIOA activities at the Service Provider level, but overall it was a clean audit. Shannon summarized the findings and stated that the monitoring report is available for review.

## **Skillful Indiana - Governor's Coaching Corps. Update**

Teresa Hudson, current active Board member and a regional Coaching Corps. Representative for the March – November 2019 team building sessions, provided a final update on the Skillful course and discussed how the group project presentations to Indiana State leadership representatives played out in Indianapolis during the cohort wrap-ups this past November. Teresa stated that her overall experience exceeded her expectations and she would definitely recommend this course to other community outreach partners without hesitation.

## **JAG Guest – Christine Shaffer**

Christine Shaffer, JAG Indiana State Trainer, promoted JAG Program and reminded Board members and guests about the upcoming regional Career Development Conference that would be taking place in February. Christine discussed the need for judges and encouraged all members and guests to volunteer for this wonderful duty. Rob King will send out a link for registration to all Board members and guests by the end of the week. Christine also discussed the College Success Programs established at Vincennes University and Ivy Tech Community College. She mentioned the success of the 2019 JAG Academy at Vincennes University and announced that a first ever head-to-head competition between students of both programs would occur at the 2020 State CDC.

## **WorkOne Report**

The WorkOne report was distributed to the Board for review. Susan Neal highlighted the report. Susan reviewed Participant Services Goals to date for PY'19 (07/01/2019 – 06/30/2020) and discussed targeted numbers including Carry-In clients from PY'18. Performance highlights included Customer Service Data for the Third Quarter of 2019.

Susan Neal provided updates on regional TAA, Rapid Response and Business Services activities, the Homeless Veterans' Reintegration Program, JAG performance highlights and events, and Next Level Jobs Data. A copy of the complete WorkOne Region 8 Report is available on the South Central Region 8 Workforce Board's website at [www.southcentral8.org](http://www.southcentral8.org).

## **Workforce Board Meeting Dates (2019-2020) - Updated**

Rob King provided Board members with upcoming Workforce Board meeting dates as follows:

- April 22, 2020
- June 24, 2020

## **Other Business – Public Comments**

Rob King provided Board members with an update on status of the Workforce Board acting as a sponsor for Registered Apprentices in South Central Indiana.

**With no further business, Gene McCracken made a motion to adjourn, Trent Todd seconded the motion. All voted in favor of the motion and the meeting was adjourned.**

The meeting adjourned at 1:05 PM

Prepared By: Rob King