

## MINUTES

### EXECUTIVE COMMITTEE MEETING

#### SOUTH CENTRAL REGION 8 WORKFORCE BOARD, INC.

Stone Gate Arts & Education Center  
405 I Street, Bedford, IN 47421

Wednesday, September 20, 2017  
10:30 AM

Those attending the Meeting were: Brenda Reetz; Darrell White; Gene McCracken; Kenneth McKee; Teresa Hudson; Carla Crowe; John Corcoran. Richard Rampley was unable to attend.

1. Review of Proposals for Board Staff/One-Stop Operator/Service Provider – Discussion of Scores and recommendation for award to the full Board.

Carla Crowe led the discussion of proposals. Six individuals read and rated the proposals received from Vincennes University and ResCare. Those scoring the proposals were: Brenda Reetz; Darrell White; Gene McCracken; Kenneth McKee; Teresa Hudson and Richard Rampley. Each person present reported the scores given to Vincennes University and ResCare. Carla Crowe recorded the scores and compiled the total scores for each bidder.

There was a discussion regarding the strengths of the current service provider, Vincennes University. There was also a discussion regarding the ResCare proposal.

Carla Crowe reported the total points to the group. The total possible points were 600 (100 points per reader X six readers). Vincennes University scored 570 points. ResCare scored 473 points.

**Brenda Reetz motioned to recommend to the full Board that the contract be awarded to Vincennes University since they scored the highest number of points and had the best proposal. Gene McCracken seconded the motion and all raters present voted in favor of the motion.**

2. Slate of Candidates for Board Officers – Current Officers, Brenda Reetz and Darrell White may continue in their current positions per the By-Laws. John Corcoran reported that Scott Baker with Whitney Tool is willing to serve as Secretary. There was a short discussion. Darrell White stated that he was willing to continue to serve as Vice-Chair until 6/30/18 at which time he will resign from the Board.

**Darrell White motioned the following slate of candidates to the full Board for election:**

**Brenda Reetz – Chair**

**Darrell White – Vice Chair**

**Scott Baker – Secretary**

**Gene McCracken seconded the motion and all voted in favor of presenting the slate of candidates to the Board for election.**

3. Audit Contract Renewal – John Corcoran explained that the Comer Nowling, CPAs contract is up for its third year renewal, audit field work needs to begin for the Board. Comer Nowling also audits CLJ Associates, LLC.

There was a discussion regarding the audit of CLJ Associates for CY17 and CY18. CY18 will be a partial year audit since the CLJ contract ends 6/30/18. The Committee agreed to wrap the CY17 and CY18 CLJ audit into one audit period of approximately 19 months.

**Brenda Reetz motioned to recommend to the Board that the Comer Nowling audit contract be renewed for one year so that the audit work can begin.**

**Kenneth McKee seconded the motion and all voted in favor of the motion.**

Prepared By: John Corcoran 9/22/17