

**Meeting Minutes**  
**South Central Region 8 Workforce Board, Inc.**  
**Executive Committee Meeting**  
**Stonegate Arts and Education Center**  
**June 27, 2016 12:00 Noon to 1:00 PM**

**Committee Members Present:** Gene McCracken, David St. John

**Others Present:** John Corcoran, Shannon Laurent, Carla Crowe, Richard Rampley, Tina Judd

**Committee Members Absent:** Brenda Reetz, Darrell White

**Call to Order**

Gene McCracken called the meeting to order at Noon. John Corcoran stated that a quorum of the Executive Committee was present.

**Workforce Innovation and Opportunity Act Local Plan** – Shannon Laurent distributed a summary of changes that have been made to the Plan since our May 11, 2016 Workforce Board meeting. No comments were received regarding the plan during the 30 day public comment period which ended on June 23<sup>rd</sup>.

Shannon reviewed the summary of changes in each section of the plan and discussed the Projected Program Participants.

Gene McCracken asked if there were Adult Education funds available to fund salaries for Literacy programs. There was a discussion of how the Board could fund Literacy program salaries with available funds. There was a discussion of other available resources in the Region that could support Literacy programs. Shannon Laurent and John Corcoran will research how we can support Literacy programs.

Shannon Laurent stated that she would write an Executive Summary of the Plan and include it with the final plan.

***Gene McCracken motioned to approve the WIOA Local Plan. David St. John seconded the motion and the motion passed.***

**Slate of Officers** – John Corcoran explained that all current officers of the Board are eligible for election for another on-year term. The Executive Committee should recommend the slate of Officers to the full Board at the next meeting. The current officers are:

Brenda Reetz – Chair

Darrell White – Vice Chair

David St. John – Secretary

Gene McCracken – Chief Elected Official

John stated that he had talked to Darrell White and Brenda Reetz about the election of officers and that they are willing to continue in their current position. Gene McCracken stated that his continuation would depend on the election but that he was willing to continue if he is elected Commissioner. David St. John stated they would be willing to continue to serve unless his employer, Cook determined that a change was necessary.

Gene McCracken and David St. John agreed that the current slate of officers should be presented at the next Board meeting.

**Financial Report** – Carla Crowe with Crowe Horwath the Board’s contracted Fiscal Agent distributed and explained the financial reports; Carla highlighted the schedules in the reports as well as changes to the budgets. Carla explained that the Benchmark is 92% of expenditures (using equal monthly spending for the year) and we are currently at 80% for the overall budget we will carry over funds to the New Year beginning July 1<sup>st</sup> as we have in previous years.

Carla discussed changes to the Board’s Budget and corresponding contractual changes with Vincennes University which include:

VU Contract for TAA Case Management	\$ 1,700
VU Contract for WIA Incentive Funds	\$ 35,525
RESEA (Remployment Services & Eligibility Assessment)	\$ 116,286

Carla noted that 30% of total eligible expenditures have been expended on direct client costs. There was a brief discussion. Carla noted that Board expenses at the end of the year are audit and tax return preparation.

***David St. John motioned to approve the financial reports and budget changes. Gene McCracken seconded the motion and the motion passed.***

There was a discussion of the State staffing in the WorkOne offices. There has been speculation that the State will provide funding to the regions for the staffing of the Employment Service. Shannon stated that we continue to lose Wagner-Peyser, State Employment Service staff in the WorkOne and this is making it difficult for the remaining staff to get the work done.

**Gene McCracken moved to adjourn the meeting, David St. John seconded the motion and the meeting adjourned at 1:10 PM.**

Prepared By: John Corcoran