

Quarterly Meeting Minutes
South Central Region 8 Workforce Board, Inc.
Zoom Meeting
June 28, 2023 – Noon to 1:30pm

Board Members Present: Brenda Reetz, Scott Baker, Adam Gross, Linda Henderson, Elizabeth Green, Michael Stieglitz, Teresa Hudson, Brian Shockney, Michelle Ellis, Pam Metz, Scott Adams, Jim Parsch, Lisa Hein

Board Members Present via Zoom or Call-In: Kevin Bush, Dustin Gabhart,

Others Present: Rob King, Susan Neal, Randy Wells, Sandy Friedman, Robin Branch, Brian Rawlins, Carol Johnson, Blayze Damron, Jennifer Robinson, Derek Morgan, Erik Coyne, Matt Pierce, Jason Cockerill

Board Members Absent: Trent Todd, Jennifer Pearl, Terry Pittman, Jeff Pipkin, Scott Wilcoxon

Call to Order

Brenda Reetz called the meeting to order at Noon. Rob King welcomed Board members and a quorum of the Board was confirmed as present. Board members and guest introduced themselves.

Approval of Minutes

Jim Parsch moved to accept the minutes of the 04/26/2023 meeting of the South Central Region 8 Workforce Board, Inc. Michelle Ellis seconded the motion. All voted in favor and the minutes were approved.

Financial Reports

Rob King distributed and presented the financial report for the period ending May 31, 2023. Rob noted that 63% of the Total Annual Budget was expended through May 31, 2023. Rob reviewed adjustments to the Budget and Expenditures. Funds added/adjusted to the budget included the following:

- Pre-ETS (\$96,100)
- WRG PY'22 Funds (\$72,400)
- Grant Watch Funds (\$2,461) – Rob advised Board of funds received to cover subscription costs for DWD

Rob discussed PY'23 funds to include carry-in funds from PY'22 and new funding allocations for PY'23. Rob explained what carry-in funds were and how that amount is calculated into the overall annual allocations. He also stated that 20% of total funding is earmarked as carry-in funding for the next program year. Rob also advised the Board that Region 8 applied for a Grant through DWD in the amount of \$900,000 to continue Workforce Ready Grant activities for PY'23. Rob noted that up to \$90,000 of these administrative funds would be contracted to VU for activities related to the Grant.

Scott Baker moved to approve the financial report and budget, authorization of PY'22 carry-in funds, PY'23 new allocation of funds to Vincennes University, WRG PY'23 contract funds for up to \$90,000 to VU, WRG PY'22 Contract Amendment for funds in the amount of \$72,400, with \$4,740 to VU, and Pre-ETS Contract for \$96,100 to VU. Brenda Reetz seconded the motion. Elizabeth Green abstained from the vote, all other Board members voted in favor and the motion was approved.

Recognition of Outstanding Performer – Derek Morgan (JAG Coordinator – Region 8)

The Region 8 Workforce Board formally recognized Mr. Derek Morgan, JAG Coordinator for Region 8, for being selected as the Indiana JAG Coordinator of the Year. Derek began his career as a JAG Specialist in Region 8 before being promoted to JAG Coordinator. Jennifer Robinson, JAG Program Manager, outlined Derek's accomplishment and career for Board members. Rob King stated that both Derek and Jennifer put an amazing amount of time and energy into working with the Specialists and students in every JAG Program throughout Region 8 and their work and accomplishments are very much appreciated by the Workforce Board. Congratulations to Derek Morgan on a job well done.

Board Membership & Election of PY'23 Officers

Rob King discussed election of Board Officers for PY'23 and reminded the Board that this will be done at the September 27, 2023 annual meeting, which is the first Board meeting of Program Year 2023-2024 (PY'23).

Executive Council Meeting Update (06/15/2023)

Rob King provided an update on the Executive Council (Local Elected Officials) meeting that was held on June 15, 2023. There was a quorum, as eight of the nine appointed officials attended the meeting. Items discussed at meeting included: 1) Operational Update for Region 8; 2) Regional Governance Structure (approved through June 30, 2025); 3) Regional WIOA PY'23 Allocations; 4) Elected Officials Agreement and Appointment Process to Executive Council; 5) Duties and Responsibilities of LEO's; 5) County Local Elected Officials Appointment agreement; (6) Election of a Regional Chief Elected Official (RCEO) to represent Region 8. Dustin Gabhart, Lawrence County Commissioner, was re-elected to serve as the Chief Elected Official for Region 8. Rob discussed the Region 8 Local Elected Officials renewal agreement (2023-2028) and obtained all signatures as required. The new five-year agreement will remain in place through 06/20/2028. Rob King will contact appointed officials not present and obtain their signatures as well.

Board Member Recertification (07/01/2023 – 06/30/2025)

Rob informed Board that the Region 8 Board re-certification of members is due on or before June 30th to DWD. Rob stated that all nominations and appropriate certifications have been completed and the entire re-certification packet will be submitted to DWD Policy Team on or before the due date of June 30th.

Workforce Board Meeting Dates (2023-2024)

Rob King provided Board members with upcoming Workforce Board meeting dates as follows:

- September 27, 2023 (In-Person)
- January 24, 2024 (Via Zoom)
- April 24, 2023 (In-Person)
- June 26, 2023 (TBD)

WorkOne Report

The WorkOne report was distributed to the Board for review. Susan Neal highlighted the report. Susan provided updates on regional WorkOne office operations, RESEA, National Dislocated Worker Employment Recovery Grant (DW-ERG), UI Data, Performance Highlights, TAA, JAG Program, Rapid Response and Business Services activities, and Next Level Jobs Data. A copy of the complete WorkOne Region 8 Report is available on the South Central Region 8 Workforce Board's website at www.southcentral8.org.

Other Business – Public Comments

Linda Henderson let Board members know about Lawrence County hosting a Skills Trade Fair in October of 2023. High School Juniors and Seniors from area schools, including many JAG locations, community members and Union representatives will be invited to attend this event. Partners for the host include Stonegate Arts & Education Center, Ivy Tech Community College, Vincennes University, Region 8 WDS, Lawrence County Growth Council and Duke Energy.

Michelle Ellis let Board members know that Wagler Education and Training will be having their Adult Education graduation on June 30th at their Training site and invited all members and guests to attend.

Board Chair Brenda Reetz, on behalf of the Region 8 Workforce Board, thanked our Legislative guests for attending meeting today. They included Mr. Jason Cockerill (Senator Braun's Office) and Representative Matt Pierce.

Rob King acknowledged the following Board members for their service to the Board and official last Board meeting as a Director:

- Elizabeth Green (DWD – General Counsel)
- Trent Todd (Workforce Union Representative)

Rob also acknowledged Susan Neal's new role as the One-Stop Operator Executive Director of WorkOne Operations effective July 1st, 2023.

With no further business, Scott Adams made a motion to adjourn, Brenda Reetz seconded the motion. All voted in favor of the motion and the meeting was adjourned.

The meeting adjourned at 1:30PM

Prepared By: Rob King