

**Executive Committee
South Central Region 8 Workforce Board
Meeting Minutes**

**Zoom Meeting
Thursday, December 17, 2020
10:00am - 11:15am**

Members Present:

Brenda Reetz, Chair
Scott Baker, Vice Chair
Kenneth McKee, Secretary

Others Present:

Rob King
Carla Crowe
Lauren Markely
Richard Rampley

Call to Order – Brenda Reetz called the meeting to order.

Financial Report/Contracts - Carla Crowe with Crowe LLP, the Board's Fiscal Agent, distributed and presented the financial report for the period ending November 30, 2020. Carla reviewed adjustments to the Budget and Expenditures and noted \$60,000 Business Consultant Funds were added to budget; and \$89,000 Apprenticeship State Expansion Funds were also added to the budget. Rob King discussed the following grants to be received in near future by Region 8 with contract funds to be awarded to the Service Provider, Vincennes University:

- 1) Lily Endowment Grant funding in the amount of \$62,000 to support the JAG program at Owen Valley High School.
- 2) OWBLA funding in the amount of \$100,000 to support Registered Apprenticeships within the region as part of the Apprenticeship State Expansion (ASE) Grant.
- 3) JAG-Strada Funding up to \$62,500 to support the JAG program through Hoosier Hills Career Center.
- 4) IFA Contract Funding up to \$20,000 as part of negotiated funding MOU with DWD and Partner Agencies (One-Stop Partners). This amount is owed to Vincennes University.
- 5) Business Consultant Funds in the amount of \$60,000.
- 6) JAG-TANF Funds in the amount of \$98,215.

7) Pre-ETS Funding (Amount to be Determined)

Scott Baker moved to approve the financial report and budget, funding of up to \$62,000 for Lily Endowment Grant to VU for JAG program at Owen Valley High School, up to \$100,000 for Registered Apprenticeships to VU, up to \$50,000 for JAG-Strada Contract to VU, up to \$20,000 for IFA Contract to VU, up to \$98,215 contracted to VU for JAG-TANF funding, \$60,000 for Business Consultant funds, and amount to be determined for Pre-ETS funding after the first of the year (2021). Brenda Reetz seconded the motion, all voted in favor, the motion was approved.

Regional Four Year Plan Review - Rob King provided a comprehensive review of the 2020-2024 Regional Workforce plan. WIOA requires Workforce Boards to develop and submit a comprehensive regional workforce plan every four years. The Workforce Plan must address current and future strategies that will advance the overall workforce system goals and support a customer-centered system. The plan must also align with the Unified State Plan. The initial draft of this plan will be published for public comments for at least 30-days prior to submission to DWD. Rob King reviewed the main highlights with Committee members and explained the plan will be published for public comment from December 22, 2020 through January 22, 2021 with final submission due to the State by January 29, 2021.

Rob explained that the overall plan format was the same as last plan. The plan included an executive summary and five key sections as follows:

- 1) **Section One** – Workforce and Economic Analysis
- 2) **Section Two** – Strategic Visions and Goals
- 3) **Section Three** – Local Area Partners and Investment Strategies
- 4) **Section Four** – Program Design and Evaluation
- 5) **Section Five** - Compliance

Rob highlighted key points of the plan including co-location of partner agencies, co-enrollments into different funding sources when appropriate, cross training of staff, regional referral system, WorkOne presence in each county served, and the technological delivery of services and programs throughout the local area. There were no questions or issues with the Regional Workforce Plan.

Kenneth McKee moved to approve the Regional Four Year Plan for 30-day public posting for review and comments prior to being sent to DWD. Brenda Reetz seconded the motion. All voted in favor and the motion passed.

Additional Business – Rob King advised the Board that a review of the Regional Demand Occupation Listing is conducted every two years and coincides with the Regional Workforce plan review dates. Rob stated that there were only minor changes to the Demand Occupation Listing sent to the Executive Committee for review to include the following occupational areas: 1) Management, 2) Computers and Mathematical, and 3) Healthcare Practitioners and Technical Occupations. In addition, the following Allowable Occupational Exceptions will be added including: a) Electronics Engineering

Technicians, b) Patient Access Specialist, and c) Customer Service Representatives. A copy of the finalized Demand List will be provided once prepared.

Brenda Reetz moved to approve the proposed changes to the Regional Demand Occupation Listing with an effective date of January of 2021. Kenneth McKee seconded the motion. All voted in favor and the motion passed. (Final Version will be attached to the meeting minutes).

With no further business to discuss, Scott Baker moved to adjourn the meeting. Brenda Reetz seconded the motion. All voted in favor and the meeting was adjourned.

Prepared By: Rob King