

**South Central Region 8 Workforce Board, Inc.  
Executive Committee Meeting  
WorkOne Bloomington  
August 24, 2010, 12:00 Noon  
Meeting Minutes**

**Executive Committee members present:** Darrell White, Ed Epping.

**Also Present:** John Corcoran, Shannon Laurent

**Call To Order**

Darrell White called the meeting to order. A quorum of the Executive Committee was present.

The purpose of the meeting was to discuss the contract negotiations with Crowe Horwath LLP.

John Corcoran stated, at the June 15, 2010 Region 8 Workforce Board meeting Crowe Horwath was determined to be the successful bidder. Subsequently the following has occurred.

- Crowe Horwath LLP was notified by letter and a contract was drafted and sent.
- Crowe Horwath LLP amended the contract and the Regional Operator rejected some of the new language proposed by Crowe.
- The Regional Operator learned that one of the key staff, Doug Jones had resigned.
- The Regional Operator met with Doug Jones and his replacement Scott Nickerson.
- Crowe Horwath LLP then made a number of amendments to the proposed contract.
- Many of the amendments appeared to be unacceptable to the Regional Operator. John Corcoran has discussed the amendments with DWD legal counsel and the DWD CFO.

The Executive Committee reviewed the most recent draft contract with amendments by Crowe. John Corcoran and Shannon Laurent explained the proposed changes. RWB members agreed that the contract language presented by Crowe was not acceptable and did not appear to be in the best interest of the Board. For that reason, the Executive Committee requested the Regional Operator to engage an attorney. John explained that we have not used an attorney since the Board was established. At that time the firm of Andrews, Harrell, Mann, Carmen & Parker was used.

*Darrell White moved to engage an attorney to assist the Board with a review of the contract and assistance in drafting appropriate contract clauses. Ed Epping seconded the motion and added that a cap should be set limiting legal fees to \$5,000. The motion passed.*

*Darrell White moved to have the Regional Operator contact the previous law firm for assistance. Ed Epping seconded the motion and the motion passed.*

*There was a discussion of establishment of time frames for the negotiations. After some discussion, Ed Epping motioned that Crowe be given a deadline of September 13, 2010 to sign a contract for fiscal agent. Darrell White seconded the motion and the motion passed.*

Shannon Laurent stated that we will provide an update to the Board at the next scheduled meeting on Sept. 15, 2010.

### **Other Business**

*With no further business, Darrell White moved to adjourn the meeting. Ed Epping seconded the motion. The motion passed and the meeting adjourned.*

Prepared By: John Corcoran

Approved by the South Central Region 8 Workforce Board Executive Committee on 9/15/10.